**PERMIT ASSESSMENT**

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| **PTW Assessment** |  |  |  |
| **Planning** | **Yes** | **No** | **N/A** |
| Question 1 | Was the correct type of permit selected for this job? |  |  |  |
| Question 2 | Were work scope, description and location correctly documented? |  |  |  |
| Question 3 | Was the Permit Pack list complete e.g. ICC, SCC and External References (JSA, SWP Checklists, Rescue Plan, Procedures, Drawings, MSDS, other)? |  |  |  |
| Question 4 | Was the ICC cross-referenced?  |  |  |  |
| Question 5 | Was permit cross-referencing done (Live/Live, Live/Not Live, and Start/Finish)? Recommended when other jobs are a pre-requisite or would conflict.  |  |  |  |
| Question 6 | Was a site visit conducted to identify real-time hazards? |  |  |  |
| Question 7 | Did the JSA accurately identify the Job Scope? |  |  |  |
| Question 8 | Were all phases of the job addressed in the JSA? (Preparation, Execution, Reinstatement, General Safety) |  |  |  |
| Question 9 | Were specific hazards identified for each phase of the job in the JSA? |  |  |  |
| Question 10 | Were specific, measureable controls or barriers identified for each hazard in the JSA? |  |  |  |
| Question 11 | Did the supervisor or designate sign or electronically review the "JSA Reviewer" section? |  |  |  |
| Question 12 | Did the Job Leader sign the JSA "Work Site Verification" section? ("wet ink") |  |  |  |
| Question 13 | Was the JSA available for review at the Daily Work Coordination Meeting?  |  |  |  |
| Question 14 | Was the job reviewed at the Daily Work Coordination Meeting? |  |  |  |
| Question 15 | Was the Permit Pack reviewed for completeness / correctness by the AA / AAF? |  |  |  |
| Question 16  | Were SIMOPS and interfaces considered at the Daily Work CoordinationMeeting? |  |  |  |
| Question 17 | If SIMOPS deviations were identified, were they approved at the right level? |  |  |  |
| Comments: |  |  |  |  |

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| **Job/Work Site Preparation** | **Yes** | **No** | **N/A** |
| Question 1 | Do the permit approvals meet with the PU WMS defined roles and responsibilities? |  |  |  |
| Question 2 | If an atmospheric test is required, are the results satisfactory to allow work or entry to proceed? |  |  |  |
| Question 3 | Were the atmospheric test results recorded on the worksite copy? |  |  |  |
| Question 4 | Was the gas detector within valid calibration and bump tested? |  |  |  |
| Question 5 | Were locks and tags applied to isolation points as identified in the isolation plan? |  |  |  |
| Question 6 | Was a Functional lock and tag applied to the ICP by the Area Operator? |  |  |  |
| Question 7 | Was a Functional lock and tag applied to the ICP by the Permit Holder? |  |  |  |
| Question 8 | Was Zero Energy demonstrated to the Permit Holder? |  |  |  |
| Question 9 | Did the Area Operator sign the PTW "Approval to Commence" section? |  |  |  |
| Question 10 | Did the Permit Holder sign the PTW "Acceptance to Commence" section? |  |  |  |
| Question 11 | Was a Toolbox talk conducted with the work group to review the Permit Pack? |  |  |  |
| Question 12 | Was the JSA reviewed at the toolbox talk? |  |  |  |
| Question 13 | Did the work group sign the PTW "Work Team Declaration?" |  |  |  |
| Comments: |  |  |  |  |

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| **Execution** | **Yes** | **No** | **N/A** |
| Question 1 | Was each JSA control or barrier initialed by the designated person when implemented? |  |  |  |
| Question 2 | Were the specific, measurable controls identified on the JSA in place when required for the work? |  |  |  |
| Question 3 | Was the specialized PPE identified on the JSA in use at the worksite? |  |  |  |
| Question 4 | Where necessary, did the work crew update the JSA for real time hazards, changing conditions, and changes in work scope at the worksite? ("wet ink") |  |  |  |
| Question 5 | Was the Permit Pack available at the work site? |  |  |  |
| Question 6 | Was safety equipment and emergency escape routes accessible and clear? |  |  |  |
| Question 7 | If required, was a competent standby person or fire watch at location? |  |  |  |
| Question 8 | Was the permit still current (not timed out) while people were working? |  |  |  |
| Question 9 | If required, were Temporary Defeat approvals still current while work was underway? |  |  |  |
| Question10: | If applicable, were handovers conducted correctly (permit signatures, zero energy demonstration and toolbox talk)? |  |  |  |
| Comments: |  |  |  |  |

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| **Closeout and Reinstatement** | **Yes** | **No** | **N/A** |
| Question 1 | Was status of the job communicated to the Area Operator at shift and job end? |  |  |  |
| Question 2 | Were all tools and equipment removed from the worksite and the area left clean and tidy? |  |  |  |
| Question 3 | Were Permit Pack documents reviewed and upgraded as needed? |  |  |  |
| Question 4 | Was the Permit Pack closed out correctly? |  |  |  |
| Comments: |  |  |  |  |